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# Warner School

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Graduate Programs in  
Education and Human  
Development

Application for  
**Admission**

UNIVERSITY OF ROCHESTER

**Thank you for your interest in the Warner School and our graduate programs in education and human development.**

This booklet includes all of the materials necessary for you to complete your application for admission. Please note the application deadlines below. It is important to have your completed application to us by the deadline, or your application cannot be reviewed in that cycle and will be rolled over to the next admission cycle.

If you have questions, we would be happy to answer them. You may reach us by telephone at (585) 275-3950, or by e-mail at warner@rochester.edu. Many questions may also be answered on our Web site at www.rochester.edu/warner.

*We look forward to receiving your application.*

<b>Application Deadline</b>	<b>To Begin Study as Early as</b>
October 15 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Spring Semester Spring Semester Fall Semester
February 1 Ph.D. Applicants Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Summer/Fall Semesters Summer/Fall Semesters Summer/Fall Semesters Fall Semester
April 1 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Summer/Fall Semesters Summer/Fall Semesters Spring Semester
July 1 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Fall Semester Fall Semester Spring Semester
<i>Notes on deadlines:</i> Warner financial aid awards are made in all admissions cycles, with the exception of a few specific scholarships.	
Full-time elementary, early childhood, ESOL, foreign language, and middle childhood education students seeking initial certification must begin study in the summer in order to complete their program of study within 15 months. Secondary education students seeking initial certification are encouraged to begin study in the summer, but can usually complete their program of study within 15 months if begun in the fall.	
M.A.T. applications will only be accepted in the November and February cycles.	
Ph.D. applications will only be accepted in the February admission cycle.	

The University of Rochester values diversity (see www.rochester.edu/diversity) and is committed to equal opportunity for all persons regardless of age, color, disability, ethnicity, marital status, national origin, race, religion, sex, sexual orientation, or veteran status. Further, the university complies with all applicable nondiscrimination laws in the administration of its policies, programs, and activities. Questions on compliance should be directed to the particular school or department and/or to the University's Equal Opportunity Coordinator, University of Rochester, P.O. Box 270501, Rochester, New York 14627-0501. Phone (585) 275-4321.

## ADMISSION PROCESS

The Warner School has a self-managed application process. Applicants are asked to assemble and submit *one complete application packet* to the Office of Admissions. Completed applications must be postmarked by the application deadline to be considered by the Admissions Committee in a given cycle. Applications received after a deadline or that are incomplete will be rolled over to the next admissions cycle.

### **Printed Application**

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Complete and submit the appropriate pages of this booklet. These pages supply us with your contact information, intended program, request for financial aid consideration, etc.

### **Transcripts**

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We require official transcripts from all undergraduate and graduate institutions that you have attended. (This includes current University of Rochester students and alumni.) Your transcripts should include any coursework in which you are currently enrolled.

You can obtain your transcripts through the Registrar's Office of each college or university you have attended. The turnaround time may vary by institution, so we encourage you to request your transcripts early. Your application cannot be reviewed if your transcripts have not been received.

### **Letters of Recommendation**

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Doctoral applicants must request three letters of recommendation. All other programs require two letters. Letters should be from either current or former professors and/or employers. We *strongly* recommend that at least one of these letters be from a college/university professor who can speak of your academic achievements and potential. To avoid delays, please make contact early with those you ask to write on your behalf.

### **Personal Statement**

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The Personal Statement should address your goals and future plans, your areas of interest, your experiences other than academic, and how you expect a degree from the Warner School will assist you in your career goals. This is a very important component of the application, and should be a sufficient length to allow the Warner School to evaluate our fit with your academic goals, generally between two and four pages.

### **Résumé**

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Include your up-to-date résumé or curriculum vitae.

### **Writing Sample**

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Include a writing sample to provide evidence of your academic writing skills. It must be written in English and may be a term paper from your earlier academic work or a

five- or six-page commentary on an issue in education that you have written for this purpose only.

### **Faculty Interview(s)**

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Following the admission deadline, a representative from Admissions will contact you to arrange for your interview(s). Master's applicants are required to complete one faculty interview (in some cases two); doctoral applicants are required to complete two faculty interviews. Telephone or e-mail interviews may be used for out-of-state and international applicants.

### **Application Fee**

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Please include a check or money order for the \$40 (USD) application fee made payable to the University of Rochester.

### **Mailing Address**

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Please submit your completed application to:  
Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

## **Program-Specific Notes**

### **Teacher Preparation Programs Leading to Initial Certification**

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**Foreign Language Requirement:** All students recommended for teacher certification by the University of Rochester must have completed two semesters of college-level foreign language or its equivalent (i.e., must pass a proficiency exam or speak it fluently). If you are seeking teacher certification as a part of your degree, submit a written statement regarding your knowledge of a foreign language, i.e., the number of semesters of college-level study in the language, fluency in the language, or experience with the language as a part of study or life abroad.

**Transcript Review:** A transcript review must be completed prior to the admission interview as a self-assessment of each applicant's content preparation and for discussion with the interviewer. Download the appropriate review form at [www.rochester.edu/warner/programs/teaching/assessment/](http://www.rochester.edu/warner/programs/teaching/assessment/) or contact the Office of Admissions to receive a copy.

### **Counseling Programs: Video-taped Interviews**

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Students unable to travel to the Warner School for an interview must submit a video-taped interview that addresses a specific set of questions. If you will be unable to interview in person, and would like to learn more about the video-taped interview, please contact the Office of Admissions for a set of guidelines.

APPLICATION FOR GRADUATE ADMISSION AND FINANCIAL AID

The Warner School

Name \_\_\_\_\_ Sex  Male  Female
Last First Middle

Preferred Nickname \_\_\_\_\_

If transcripts will arrive under another name, please provide that name:

\_\_\_\_\_
Last First Middle

Address \_\_\_\_\_
Number and Street City State/Country Zip Code

Telephone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_
Residence Office Cellular

E-mail Address \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ U.S. Social Security Number \_\_\_\_-\_\_\_\_-\_\_\_\_

Name of Emergency Contact \_\_\_\_\_ Relationship to You \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

U.S. Citizens Only:

How would you describe yourself? (Please check one.)

- American Indian or Alaska Native White, Anglo, Caucasian American (non-Hispanic)
African American (non-Hispanic) Asian or Pacific Islander (including Indian subcontinent)
Puerto Rican Hispanic (including Mexican American)
Multi-Racial Undeclared

If You are Not a U.S. Citizen:

Are you a permanent resident of the U.S.?  Yes  No

Country and city of birth \_\_\_\_\_

Marital status \_\_\_\_\_

If you currently reside in the U.S., what type of visa do you hold? \_\_\_\_\_

If your spouse or any dependent children will accompany or join you in the U.S., please provide the following information on a separate sheet: name, date of birth, citizenship, and relation to you.

Enrollment Objective

Intended Enrollment year \_\_\_\_\_

Fall  Spring  Summer

Full time  Part time

University of Rochester undergraduate students only:

Are you interested in either of the following options:

Early admission to Counseling or Human Development?
 Yes  No

Early admission to Teaching & Curriculum?
 Yes  No

Have you applied to the Warner School previously?  Yes  No If yes, when? \_\_\_\_\_

Have you taken courses at the Warner School previously?  Yes  No

If you have taken courses at the Warner School as a non-matriculated student, please list the courses you took and the grades you earned.

**If you are applying for admission to other universities or colleges, please list them:**

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### **For Warner Aid Consideration**

(Apply for student loans, outside scholarships and grants separately through the University Financial Aid Office.)

1. I wish to be considered for the following Warner School Aid:

- General Warner merit-based aid (scholarship or assistantship)
- I am a current University of Rochester undergraduate student and wish to be considered for a Fifth Year in Teaching Scholarship.
- I am a Greater Rochester Area preK-12 school employee, applying for a Master's or certification program, eligible for the **Greater Rochester Area Educator Grant** (\$1000 reduction of tuition per course). (Please supply letter of employment with application.)  
I am currently employed by \_\_\_\_\_.
- I am a Greater Rochester Area preK-12 school employee, applying for a Master's or certification program, and wish to be considered for a **Greater Rochester Area Educator Full-Tuition Scholarship**. (Please supply letter of employment with application.) I have enclosed a letter outlining why I should be considered for this award. Also, I have requested an additional letter of recommendation referencing this award from:

(Recommender Name) \_\_\_\_\_ (Title) \_\_\_\_\_

I am currently employed by \_\_\_\_\_

2. Are you eligible to receive a tuition waiver as a University of Rochester employee, or as a spouse of a University of Rochester employee?  Yes  No

3. Will your employer contribute to your tuition?  Yes  No

I am currently employed by \_\_\_\_\_

4. Please list any fellowships or other scholarly aid for next year for which you are a candidate (National Science Foundation, Danforth, Fulbright, veteran's benefits, industry sponsorship, etc.).

# Application to Teaching & Curriculum

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

- Ph.D.  Ed.D.  Accelerated Ed.D.\*

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Please indicate your research interests, if known.

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### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Teaching and Curriculum program requires the accelerated Ed.D. students be employed in a field of practice that will allow them to do an action research dissertation (the required format for the dissertation for this degree option).

In consideration of your application for the program, we ask that you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you will use your experiences in your dissertation research.

Please include your curriculum vitae with your application instead of a traditional résumé.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree.

## Master's and Certification Applicants

Please indicate the degree you wish to pursue.

- Teaching and Curriculum (without certification) (M.S.)
- Teaching and Curriculum (leading to NYS certification) (M.S./M.A.T.)
- Do you already have NYS teaching certification(s)?  Yes  No  
If yes, please indicate EACH teaching certification you currently hold (including grade level, area specialization, whether initial and/or professional level certification, and date received)
  - Level of certification sought:  Initial and Professional  Professional Only
  - Degree sought:  M.S.  M.A.T. (secondary teaching only)  Certificate Only
  - Area and grade levels of certification sought:  
Elementary:  Early Childhood (birth-grade 2)  Childhood (grades 1-6)  
Teaching English to Speakers of Other Languages  grades K-12  
Reading and Literacies:  birth-grade 6  grades 5-12  
Secondary specialist in:  
Mathematics:  5-9  7-12  5-12    Earth Science:  5-9  7-12  5-12  
English:  5-9  7-12  5-12    French:  5-9  7-12  5-12  
Social Studies:  5-9  7-12  5-12    Spanish:  5-9  7-12  5-12  
Biology:  5-9  7-12  5-12    German:  5-9  7-12  5-12  
Chemistry:  5-9  7-12  5-12    Latin:  5-9  7-12  5-12  
Physics:  5-9  7-12  5-12  
Extension for grade 5-6 in:  Mathematics  English  Social Studies  Science
  - Are you also seeking certification for teaching students with disabilities?  Yes  No
  - Are you interested in pursuing our advanced certificate in Urban Teaching and Leadership?  Yes  No
- What foreign language(s) can you read or write? (indicate level of proficiency) \_\_\_\_\_

# Application to Educational Leadership

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

Educational Policy and Theory:  Ph. D. (Ph.D. only)

Higher Education:  Ph.D.  Ed.D.  Accelerated Ed.D.\*

School Administration:  Ed.D.  Accelerated Ed.D.\*

As part of my Ed.D. in School Administration I wish to pursue certification in:

Building Leadership  District Leadership

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**Please indicate your research interests, if known.**

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### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Educational Leadership program requires accelerated Ed.D. students to be employed in a field of practice that will allow them to do their applied, field-based dissertation (the required format for the dissertation for this degree option) in their work environment.

In consideration of your application for the program, we ask that, in addition to the Application to the Warner School requirements, you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you foresee your work setting in your dissertation research.

Please include your curriculum vitae with your application instead of a traditional résumé. A curriculum vitae includes dates and specifics on degrees, employment history, certifications (if any), professional activities, presentations and publications (if any), etc.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree, that is, how you have remained current in your field of study

## Master's and Advanced Certification Applicants

Please indicate the degree you wish to pursue:

Higher Education (M.S.):  Higher Education  Higher Education with Specialization in Student Affairs

School Administration:  M.S.  Certificate Only

Specialization:  Building Level  Building Level/Private  District Level

# Application to Counseling & Human Development

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

Human Development

Ph.D.  Ed.D.  Accelerated Ed.D.\*

Counseling

Ph.D.  Ed.D.  Accelerated Ed.D.\*

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Please indicate your research interests, if known.

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### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Counseling and Human Development program requires the accelerated Ed.D. students to be employed in a field of practice that will allow them to do their applied, field-based dissertation (the required format for the dissertation for this degree option) and/or their internship for counseling students in their work environment.

In consideration of your application for the program, we ask that, in addition to the Application to the Warner School requirements, you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you foresee your work setting in your dissertation research and/or your internship experience. Internships require an enhanced work experience, so you cannot count your present job and job duties, rather you must develop a different type of work experience for the required 600 clock hours over two semesters (e.g. a different counseling method than you've used before, a different population than you've worked with before; an in-service training paradigm you implement at your site, etc).

Please include your curriculum vitae with your application instead of a traditional résumé. A curriculum vitae includes dates and specifics on degrees, employment history, certifications (if any), professional activities, presentations and publications (if any), etc.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree, that is, how you have remained current in your field of study

## Master's and Advanced Certification Applicants

Human Development (M.S.)

Specialization:  General Studies  Early Childhood  Developmental Differences  
 Family Studies  Gerontology  Research

Counseling (M.S.)

School Counseling (leading to Provisional Certification – 48 credits)  
 School Counseling (including coursework for Permanent Certification – 60 credits)

Mental Health Counseling (leading to NYS licensure)

Specialization:  Generalist  Student Affairs  Gerontological

School (leading to both Licensure and Permanent Certification after completion of the Advanced Certificate Program)

Advanced Certification in School Counseling (leading to NYS permanent certification in school counseling following two years working as a school counselor with provisional certification)

**Educational History**

Colleges and Universities Attended	Dates	Degrees	Major

Honors and other evidence of scholarship (honorary societies, fellowships, awards, publications, etc.)

\_\_\_\_\_

\_\_\_\_\_

**Employment and Related Experience**

In addition to providing your résumé, please indicate here your present employer, if any, and any positions you have already had in your proposed field, including relevant summer or part-time work.

Employer	Position/Title	Dates

For what career are you preparing? \_\_\_\_\_

**Recommendations**

Provide the names, titles, and contact information of present or former instructors or employers whom you have asked to recommend you. For master’s applicants we require *two* recommendations, for doctoral applicants, *three*. Please be sure that the reference form is signed and attached to any recommendation letters that are included.

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

**Your completed application must include:**

- Résumé or Curriculum Vitae
- Writing Sample
- Personal Statement
- Letters of Recommendation
- Official Transcripts
- \$40 (USD) Application Fee
- Any program-specific requirements (i.e. transcript review for applicants seeking initial teacher certification, video-taped interview for counseling applicants who cannot travel to Rochester for an interview, etc.)

**All Applicants**

My signature below indicates that all the information provided by me in this application is factually correct and honestly presented.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit your completed application to:

Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

REFERENCE REPORT ON APPLICANT

The Warner School

Applicant, please complete this section:

Name of Applicant \_\_\_\_\_  
Last First

Degree Sought \_\_\_\_\_ Program \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

If you agree to waive your right under the Family Education Rights and Privacy Act of 1974 to review specific and composite letters of recommendation, please sign here.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete this section:

Recommender name \_\_\_\_\_

Position, profession, or occupation \_\_\_\_\_

Institution or place of employment \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Recommender Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete both sides of this form, or address the following questions in a letter of recommendation.

- How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_
- Among the students/employees at a similar level whom you have known, how would you rate this student/employee?  
 Among the very best  Top 5%  Top 10%  Top 25%  Average  Below Average
- The Admissions Committee will be very grateful for your estimate of the applicant's preparation, aptitude, and creativity for independent work at the graduate level. Your comparison of the applicant with other students/employees who have done graduate work at the Warner School or similar institutions would be particularly valuable.

4. Please comment on the applicant's motivation, maturity, self-confidence, and strength of commitment as they relate to the chosen field of study.

5. Please add any additional comments you feel would help us make the best admission decision for this applicant.

You may give your completed recommendation to the applicant in a sealed envelope (with your signature across the seal), or send to the Warner School directly at:

Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

REFERENCE REPORT ON APPLICANT

The Warner School

Applicant, please complete this section:

Name of Applicant \_\_\_\_\_  
Last First

Degree Sought \_\_\_\_\_ Program \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

If you agree to waive your right under the Family Education Rights and Privacy Act of 1974 to review specific and composite letters of recommendation, please sign here.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete this section:

Recommender name \_\_\_\_\_

Position, profession, or occupation \_\_\_\_\_

Institution or place of employment \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Recommender Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete both sides of this form, or address the following questions in a letter of recommendation.

- 6. How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_
- 7. Among the students/employees at a similar level whom you have known, how would you rate this student/employee?  
 Among the very best  Top 5%  Top 10%  Top 25%  Average  Below Average
- 8. The Admissions Committee will be very grateful for your estimate of the applicant's preparation, aptitude, and creativity for independent work at the graduate level. Your comparison of the applicant with other students/employees who have done graduate work at the Warner School or similar institutions would be particularly valuable.

9. Please comment on the applicant's motivation, maturity, self-confidence, and strength of commitment as they relate to the chosen field of study.

10. Please add any additional comments you feel would help us make the best admission decision for this applicant.

You may give your completed recommendation to the applicant in a sealed envelope (with your signature across the seal), or send to the Warner School directly at:

Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

**REFERENCE REPORT ON APPLICANT**

The Warner School

**Applicant**, please complete this section:

Name of Applicant \_\_\_\_\_  
*Last* *First*

Degree Sought \_\_\_\_\_ Program \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

If you agree to waive your right under the Family Education Rights and Privacy Act of 1974 to review specific and composite letters of recommendation, please sign here.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Recommender**, please complete this section:

Recommender name \_\_\_\_\_

Position, profession, or occupation \_\_\_\_\_

Institution or place of employment \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Recommender Signature \_\_\_\_\_ Date \_\_\_\_\_

**Recommender**, please complete both sides of this form, *or* address the following questions in a letter of recommendation.

11. How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

12. Among the students/employees at a similar level whom you have known, how would you rate this student/employee?  
 Among the very best  Top 5%  Top 10%  Top 25%  Average  Below Average

13. The Admissions Committee will be very grateful for your estimate of the applicant's preparation, aptitude, and creativity for independent work at the graduate level. Your comparison of the applicant with other students/employees who have done graduate work at the Warner School or similar institutions would be particularly valuable.

(Continued on reverse.)

14. Please comment on the applicant's motivation, maturity, self-confidence, and strength of commitment as they relate to the chosen field of study.

15. Please add any additional comments you feel would help us make the best admission decision for this applicant.

You may give your completed recommendation to the applicant in a sealed envelope (with your signature across the seal), or send to the Warner School directly at:

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